

Parishes of Langham with Boxted, West Bergholt and Great Horkesley

Families Worker Job Description

- Title: Families Worker
- Employed by: Joint PCC's of West Bergholt, Gt Horkesley and Langham with Boxted
- Responsible to: Rev Dr Mandy Elmes and joint PCC's
- Hours: 20 hours per week (to include 3 out of 4 Friday evenings)
In addition it is assumed as a regular worshipper you will be in church on Sunday spread over the different parishes.
- Contract : The contract will be for a fixed term period of 3 years

In accordance with the Equality Act 2010 it is a genuine occupational requirement that the post holder is a practising Christian and we would expect our Families Worker to adhere to our values across the three parishes.

Aim:

To enable West Bergholt, Gt Horkesley, Langham and Boxted to become great places for families to thrive and flourish, and to deepen their relationship with God.

Duties and Responsibilities:

1. To work across the 3 Parishes to:
 - a. Develop opportunities to connect with families by starting a regular after school club in each parish.
 - b. Follow up Baptism visits and develop relationships with the families.

- c. To support and assist with the training of volunteers who are working with families.
 - d. Enable the parishes to foster a sense of welcome and belonging amongst families.
 - e. To attend each parish church and when appropriate take part in Sunday services.
 - f. Work with the present leaders to develop the existing children and youth work.
 - g. To develop links with existing groups and organisations both inside and outside the churches.
 - h. To develop links already made with the village schools.
 - i. To provide oversight across the benefices to ensure best use of resources.
2. To be fully conversant with the Diocesan Safeguarding Policy and ensure its implementation within the parish.
 3. To liaise with the Diocesan Children's Work Advisor and other Diocesan support structures.

We know whoever is appointed will have their own gifts and we recognise the role will need to be flexible enough to grow with that person.

Supervision and Support:

1. Supervision will initially be provided monthly by the Rector.
2. The Families Worker will give a termly report to the three PCC's.
3. Training requirements will be discussed at the Supervision meetings and access given to appropriate courses, the cost of which will be met by the church.

Salary

Up to £12,000 for 20 hours per week paid monthly in arrears.
Authorised travel expenses will be met.

Length of Appointment

The appointment will be for a three year fixed term contract.

Probation Period

6 months

Holidays

5.6 weeks pro rata holiday (which includes 8 public holidays) in each holiday year which runs from 1 January to 31 December (and you will be paid your normal basic remuneration during such holidays).

Pension.

The PCC will provide a pension in line with the requirements of auto enrolment.